



## GRAPHIC PUBLICATIONS

**ALL AUTHORS EXCEPT FOR  
HIGH G AND BASIC G AUTHORS**

FOR GRAPHIC PUBLICATIONS, TRANSFORM  
YOUR RESEARCH INTO THE GRAPHIC  
FORMAT, ADHERING TO THE SPECIFIED  
GUIDELINES.

FOR FURTHER INQUIRIES  
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# **GRAPHIC PUBLICATION FORMAT**

The Academic Times Journal's graphic publications for the Tertiary Graphic (Tertiary G) are summarized into a page for research articles, undergraduate project work, two pages for a master's thesis, and a PhD dissertation. Research from tertiary lecturers, seasoned researchers, corporate bodies, and individuals can take up to three leaflets in the graphic publication. However, the full research paper will be published in The Academic Times Journal.

## **RESEARCH AND AUTHORS PROFILE**

- ✓ **Title**
- ✓ **Author(s):**
  - ❖ Name(s), Professional Picture(s) of the Author(s)
  - ❖ State your Program (For Students Only)
  - ❖ University (For students only) and for lecturers who want to indicate the name of their school.
  - ❖ Supervised by: (Every research paper from students, lecturers, etc. must have third-eye supervision.)
  - ❖ Include a brief author biography (100–200 words).
  - ❖ State any funding sources or acknowledgments.
  - ❖ Disclose any conflicts of interest.

### **1.1) INTRODUCTION**

- ✓ Purpose of the research
- ✓ Identified gaps
- ✓ Summarized research objectives and questions
- ✓ Scope/Delimitation of the Study
- ✓ Adopted research methods and best practices
- ✓ Significance of the Study

### **1.2) RESEARCH BODY**

- 1.3) Presentation of results and findings using graphics such as diagrams, charts, and tables
- 1.4) Discussion of results and findings by addressing each of your research objectives
- 1.5) Discuss the implications of your findings

### **1.3) CONCLUSION**

- 1.4) **Bullet points the following:**
  - ❖ Conclusion on key findings
  - ❖ **Total references**

# **FORMATTING STYLE**

**Below is the Tertiary G's guideline:**

## **2.1) FORMATTING GUIDELINES**

- ✓ Document Format: Microsoft Word (.docx) or PDF.
- ✓ Font: Times New Roman, 12pt.
- ✓ Line Spacing: 1.5 lines.
- ✓ Margins: 1 inch on all sides.
- ✓ Alignment: Justified text.
- ✓ Headings: Clear hierarchy (e.g., H1, H2, H3).
- ✓ Figures and Tables: Numbered sequentially, with captions below (figures) or above (tables).

## **2.2) VISUAL ELEMENTS**

- ✓ Use high-resolution images (300 dpi minimum).
- ✓ Ensure charts and graphs are labeled and easy to read.
- ✓ Avoid cluttered visuals.

## **2.3) CITATIONS AND REFERENCES**

Follow the APA referencing style required by The Academic Times Journal.